Motorcycle Permit Policy

Definition & Purpose
This policy defines a way for faculty, staff, and students with a valid UW Madison Campus ID to purchase on-campus parking for their motorcycle. All faculty, staff and students are required to pay for parking on campus.

Policy
- Motorcycle Permits are valid in motorcycle stalls only. If motorcycle stalls are full the permit holder must go to the next lot with designated motorcycle stalls.
- Motorcycle Permits are available only to faculty, staff and students with a valid UW Madison Campus ID.
- A separate Motorcycle Permit must be purchased for each motorcycle parked on campus in any designated motorcycle stall.
- If customer has an Annual Base Lot Permit displayed on a motorcycle in a visible and secure manner, the motorcycle may park in either an automobile or motorcycle stall in their assigned Base Lot. One Annual Base Lot Permit is provided per assignment; no additional permits will be provided for use on a motorcycle. (Refer to Annual Base Lot Permit policy.)
- Motorcycle Permits must be visible from the front of the vehicle by Field Services staff. Remove all expired motorcycle permits before affixing the new permit. Failure to properly affix the permit may result in a citation.
- Motorcycle Permits are required for vehicles with an engine size 50 cc's or greater and have a DOT-issued motorcycle license plate.

Restrictions
- Motorcycle Permits are not valid in restricted areas; such as fire lanes, meters, reserved stalls, annual permit stalls, disabled stalls, moped stalls, loading zones, construction areas, sidewalks, disabled access aisles, driveways, grass areas or lots staffed during Special Events. Parking with Motorcycle Permits in restricted areas will result in a citation.
- Motorcycles are not valid in bicycle racks or moped/motor scooter parking areas.
- Motorcycle permit holders must pay the meter if parked in a metered stall.
- Motorcycles cannot be stored (parked for more than 72 hours) without authorization from UW Transportation Services. Unauthorized vehicles may be cited or towed.
- Motorcycle permits are valid for one stall only; motorcycles with side cars, trailers or other attachments which require the use of a second stall must purchase and display a second permit.
- A maximum of two (2) motorcycles may be parked in a metered parking space designed for automobiles if the meter displays time.
- All citations and other unpaid fees that are due to UW Transportation Services must be paid prior to applying or accepting an annual permit assignment.
- Refunds will not be issued for lost/stolen Motorcycle parking permits. A replacement permit may be purchased at the pro-rated replacement cost.
- Transportation Services has the authority to close a lot for construction, maintenance or safety issues. Permit holders will be notified in advance of lot closures.
Related References

- Permit Rate Policy available on Transportation Services webpage
- Annual Base Lot Permit Policy
- Payment/Refund/Cancellation Policy

Policy Revisions:

<table>
<thead>
<tr>
<th>Policy Number</th>
<th>Effective Date</th>
<th>Date Approved</th>
<th>Revision Dates</th>
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<tbody>
<tr>
<td>TS-11</td>
<td>Permit Year 2015-16</td>
<td>1/2001</td>
<td>3/2003 – UW ID required &amp; cost for each permit</td>
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<td>3/2004 – Permit Display Options</td>
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<td>3/2005 – Clarification of MC permit display</td>
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<td>3/2007 – Require payment of all fees &amp; citations prior to applying for or accepting parking.</td>
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<td>5/2012 – Limit 2 motorcycles per metered stall</td>
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