**TRANSPORTATION SERVICES**  
**LOST OR STOLEN BUS PASS REPORT**

(Check the appropriate box):

**REPLACEMENT COST - $20.00**  
☑ BUS PASS

**ITEM WAS (Check the appropriate box):**  
☑ LOST  
☑ STOLEN (Police report attached)  
☑ CONSCISCASED DUE TO FORGOTTEN ID  
☑ OTHER

(provide explanation)

I, ___________________________, (PRINT NAME) agree to the following conditions. The information provided is truthful to the best of my knowledge. Submitting false information may result in cancellation of all UW Madison bus pass privileges.

- Bus passes reported as lost/stolen are no longer valid; if found they should be returned to Transportation Services.
- All items reported as stolen must include a copy of the police report.
- Bus passes may be confiscated for the following reasons:
  - Bus passes used by anyone other than the assigned user. Passes are not to be sold or transferred to another individual.
  - Not presenting a valid UW-Madison or UW- Hospital ID upon request.
  - Passes must be signed to be valid.
  - Bus passes are only valid while employed at UW-Madison or authorized affiliate.
- Administrative fees must be paid by check, cash or credit card at the time the replacement item is issued. Administrative fees cannot be paid through payroll deduction and cannot be pro-rated.
- Bus passes confiscated due to improper use will not be replaced.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
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<table>
<thead>
<tr>
<th>UNIVERSITY ID# (UW Permit Holder’s)</th>
<th>DATE OF THEFT/ POLICE REPORT INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>UW PERMIT HOLDER’S NAME</td>
<td></td>
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**FOR OFFICE USE ONLY**

<table>
<thead>
<tr>
<th>REPLACEMENT ITEM NUMBER</th>
<th>REPLACEMENT FEE COLLECTED (IF DUE)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITEM NUMBER REPORTED AS LOST/STOLEN</td>
<td></td>
</tr>
<tr>
<td>CUSTOMER UID NUMBER</td>
<td>CUSTOMER SERVICE REPRESENTATIVE</td>
</tr>
</tbody>
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