VOTING MEMBERS PRESENT: David Noyce – Chair, Mary Czynszak-Lyne, Ryan Engel, Tim Gloeckler, Megan Healy, Herschel Kissinger, Jo Matzner, Dave Marcouiller, Tom Tews and Coreen Williams

VOTING MEMBERS ABSENT: George Pilcher and Bin Ran

NON VOTING MEMBERS IN ATTENDANCE: Patrick Kass and Gary Brown

1. Call to Order and Introductions:
   Call to Order at 8:35 am
   Introductions of CTC Members and Guests

2. Approval of the Minutes
   Motion to approve the November 2, 2012 minutes by M. Czynszak-Lyne and second by C. Williams
   8– yes  0 – no  2 – abstain (H. Kissinger & M. Healy)

   Discussion:
   • Change September to October under approval of the minutes
   • Remove H. Rivera from the nonvoting members absent section
   • Add T. Zinnen’ s comments to the corrected minutes
   • Strike from the minutes #2 bullet under Bus Schedules and Routes
   • Copy of the Minority Report PowerPoint can be found on the Transportation Services Website

3. Director’s Report:
   • Summary of Presentation to Campus Planning Committee (CPC) – P Kass
     o Lot 75/79 Hospital Expansion $30 million project:
       ▪ Construction slated to begin in the Spring 2014
       ▪ 10% construction review due next month
     o Evening hours of control for parking structures 17, 20 36 & 76:
       ▪ Original estimate of ¼ million in revenue was anticipated
       ▪ Actual revenue based on 3 months of operations is actually at ½ million in revenue
     o Night Permits:
       ▪ To date Transportation Services has issued 403 garage specific permits and 62 surface lot permits
     o Flex parking rate increase results:
       ▪ 1600+ permits issued
       ▪ 7% decrease in participation from last year
     o Emeriti changes:
       ▪ Emeriti went from unlimited number of parking permits to 24 validation/passes per year
       ▪ 317 validation cards have been issued to emergiti this year resulting in a 23% increase
       ▪ 38% increase in emergiti annual permit sales
       ▪ To date there are 121 emergiti participating in the program
       ▪ Emeriti are still eligible for a (subsidized) employee bus pass
     o Mopeds:
       ▪ 1100 moped permits have been issued this year
       ▪ Continue to have no waitlist
       ▪ Three lots are currently sold out

   • Commuter Solutions Presentation – Dar Ward & Chuck Strawser
     o PowerPoint handout provided and is posted on the Transportation Services website
4. Work plans & subcommittee reports

- **Pedestrian/Bicycle Safety – T. Tews**
  - The committee has not met recently & no future meeting is scheduled at this time

5. Other Agenda Items

- Develop a sustainable funding model for Transportation Services – J. Matzner
  - Please see J. Matzner written statement attached with the minutes
  - Resolution to support an updated and sustainable funding model for Transportation Services – please refer to the ASM statement attached with the minutes
  - Gary has requested a copy of the ASM statement be sent to all the CTC committee members
  - M. Czynszak-Lyne moved to file both of these statements; second by R. Engel
    
    **Vote** - 10 Yes 0 No 0 Abstain
  - Patrick has worked for the past three years to create a sustainable model
  - Discussion for the next CTC meeting
  - Master Plan Goals for the next meeting – provided by G. Brown

- Postpone TDM Report per D. Noyce

- Bring Back Subcommittees & increase CTC meeting time requested by J. Matzner

- Construction Updates – R. Kennedy none to report

- P. Kass met with VC of Finance and Administration in regards to the MoU with Athletics.
  - Legal Services is preforming a legislative review
  - MoU Athletics handout provided to the committee
  - T. Zinnen concerned about the lack of reporting on this issue for the past two months
  - Review is still being conducted by Legal Services, Transportation Services cannot control actions outside of the department

- Annual Report is to be presented to the University Committee in March by D. Noyce

- T. Gloeckler mentioned there is a lot to sort out by the next meeting – Form an Ad/Hoc committee

- D. Noyce would like to know everyone’s availability for the January meeting
  - J. Matzner requested a time be provided that all student can attend

6. Chair Discussion: - D. Noyce - None

7. Future Agenda Items –

- Subcommittees/Ad Hoc & Taskforce
- Develop a sustainable funding model for Transportation Services. This topic was tabled for the next meeting.
- Master Plan Goals
- MoU Athletic Event Parking Status Update

**Adjournment:** Motion made to adjourn by D. Marcouiller & second by T. Gloeckler
Adjourner at 10:08 am.

**Next meeting:** January 4, 2013

| 1420 WARF | CTC agenda | 12-07-12 |
| 8:30am – 10:00am | CTC minutes | 11-02-12 |
| | Athletics MoU | |
| | Commuter Solutions | PowerPoint |