1. **Call to Order, Introductions:**
   - Called to Order at 8:34am
   - Introduction of Guests & Members
   - Approval of Minutes – Quorum meet late in the meeting. Motion by T. Adams and second by C. Scarlett.
   
   **Approved:** By a voice vote

2. **University Bicycle Resource Center Presentation – D. Ward**

3. **Director's Report: P. Kass**
   - Hospital Expansion project Phase III update
   - PayByPhone: Handout Meter Conversion & Parking Map provided
     - Convert all campus coin meters from coin to pay by phone.
     - Timeline May 2016-August 2016
     - Lot 43 meters will be removed with the construction of Lot 62 parking ramp
     - Working on communication and conversations with stakeholders
   - University Parking Replacement Policies – hand out provided
     - UW – Madison and comparison with other universities
     - Subsidize debt payments from surface lots
     - Buy down debt

4. **Chair Discussion D. Marcouiller**

5. **Other Agenda Items:**
   - **Commuter Solutions update – D. Ward**
   - Preparing for next year

   - **Construction Updates - R. Kennedy presented updates and map.** Current construction updates can found on the Transportation Services website. [http://transportation.wisc.edu/resources/construction.aspx](http://transportation.wisc.edu/resources/construction.aspx)

   - **Future Agenda Items:**

6. **Adjournment:**
   - D. Marcouiller adjourned the meeting at 9:56 a.m.

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**Next meeting:**
- September 9, 2016
- 1420 WARF
- 8:30 a.m. – 10 a.m.

**Handouts:**
- May 13, 2016 CTC agenda
- April 8, 2016 minutes
- FY15-16 CTC Annual Report
- Transportation Services Meter Conversion to Pay by Phone Proposal May 2016
- 2016-17 PayByPhone Parking Map Proposal