VOTING MEMBERS PRESENT: Dave Marcouiller –Chair, Theresa Adams, Shawn Arneson, Beau Burdett, Aaron Crandall, Donna Egelski, Cameron Scarlett, and Peter Van Kan

VOTING MEMBERS ABSENT: Dhondpa Dhondup, James Krause, Sara Nagreen, Raja Timihir, and Kendall Schneider

NON VOTING MEMBERS IN ATTENDANCE: Patrick Kass

NON VOTING MEMBERS ABSENT: Gary Brown

GUESTS: Susan DeVos, Rob Kennedy, Beth Waite, Dar Ward

RECORDER: Anne Bogan

1. Call to Order, Introductions:
   • Called to Order at 8:35am
   • Introduction of Guests & Members
   • Approval of Minutes – Motion by S. Arneson and second by C. Scarlett.
     Approved: By a voice vote

2. 2015-2016 Annual Report – Motion to approve draft annual report by A. Crandall and second by C. Scarlett. Discussion relative to the report – no changes from May. Passed by voice vote.

3. Director’s Report: P. Kass
   • Who We Are PowerPoint – send to the CTC member with the minutes
   • Hospital Expansion project update:
     o South portion of the expansion project completed and open.
     o East portion of the expansion to be completed November 2016
   • PayByPhone: Parkmobile updates
   • Masterplan update:
     o Entering into the final phase
     o Will compile all input, report will be available Spring 2017
     o Open House next Tuesday, September 13th at Union South at 7pm

4. Chair Discussion D. Marcouiller
   • Reviewed the CTC charge and members. Reminder the committee advises, recommends and consults.

5. Other Agenda Items:
   • Commuter Solutions update – D. Ward
     • Currently working on Flex and Bus Pass fulfillment.
     • Hired a replacement for Ben Vondra. Peter Armstrong is the new Flex and Bus coordinator.
     • Conversion to Parkmobile is going well
     • Reminder: The accessible shuttle only serves University buildings.

     • Marshall Court and University Avenue are developing and widening the right turn lane.

   • Future Agenda Items:
     • 2017-2018 Rates for the November meeting
     • Intersection Safety (Babcock & University)
     • Accessible fleet vans

6. Adjournment:
   • D. Marcouiller adjourned the meeting at 9:45 a.m.
Next meeting:
October 14, 2016
1420 WARF
8:30a.m. – 10a.m.

Handouts:
September 9, 2016 CTC agenda
May 13, 2016 minutes
FY15-16 CTC Annual Report