1. Call to Order, Introductions:
   - Called to Order at 8:30am
   - Introduction of Guests & Members
   - Approval of Minutes – Motion by K. Schneider and second by C. Scarlett.
     Approved: By a voice vote

2. Director’s Report: P. Kass
   - 2017-2018 Rate Discussion
     - Parking Lot Rates Fall 2012 Map
     - Parking Lot Rates Fall 2013 – Fall 2018 Map
     - Parking Lot Rates Fall 2019 Map
     - Parking Permit Price Increase Schedule for Rate System Handout
     - FY2017-2018 Draft Annual Budget Rate Sheet
     - Discussion:
       - Main discussion around the 3 to 2 rate conversion topic
       - Rate increase for night permits, visitor parking & bus pass to be addressed at a future meeting. There has been no change in these rates for several years.
       - Flex parking rates to be discussed at a future meeting
       - Eliminate payroll deduction for all products valued less than $100. This would include bus passes, night permits, etc.
     Call for a motion made by D. Marcouiller. Motion to approve the 3 to 2 conversion rate for the Fall 2017 per the six year plan by K. Schneider and second by S. Nagreen.
     Approved: By a voice vote
   - Hospital Expansion project update:
     - Fire alarm issue: Replacement of the alarm devices in the older section of the structure.
     - Gate system in the new lane should be operating by December 21, 2016.
     - Eastside elevator operating mid-January 2017.
     - Landscaping will be completed in Spring 2017

3. Chair Discussion D. Marcouiller – Nothing to report for December meeting
4. Other Agenda Items:
   • **Master Plan update – P. Kass**
     - Master Plan is in the final draft form. All updated information can be found at [http://www.masterplan.wisc.edu/](http://www.masterplan.wisc.edu/)
     - Neighborhood presentation scheduled for December 12th at Gordon Dining and Event Center at 7pm

   • **Commuter Solutions update – D. Ward**
     - 2016 Biennial Survey data collection is complete
     - Peter Armstrong of Commuter Solutions is compiling the report. To be presented in February 2017
     - University Bicycle Resource Center held a class Wednesday December 7 with maximum attendance of 12 participants.

   • **Construction Updates - R. Kennedy** presented updates. Current construction updates can found on the Transportation Services website. [http://transportation.wisc.edu/resources/construction.aspx](http://transportation.wisc.edu/resources/construction.aspx)
     - Bus parking on Langdon Street will return to the Southside of the street on January 2, 2017. Vehicle parking will be removed to accommodate 5 buses.
     - New Loading zone to be place across from the Pyle Center
     - City of Madison is looking at a long term terminal perhaps in the first floor of the Lake Street Parking structure. (TBD)
     - Music Center Constructions starts in February 2017 with the loss of lot 3.
     - Spring 2017 will mark the start of the Charter and Johnson Street project.

   • **Future Agenda Items:**
     - 2017-2018 other rates other than annual permit holder rates
     - 2016 Biennial Survey – February 2017 Meeting

5. Adjournment:
   • D. Marcouiller adjourned the meeting at 9:46 a.m.

**Next meeting:**
January 13, 2016
1420 WARF
8:30a.m. – 10a.m.

**Handouts:**
December 9, 2016 CTC agenda
November 11, 2016 minutes
Parking Lot Rates Fall 2012 Map
Parking Lot Rates Fall 2013 – Fall 2018 Map
Parking Lot Rates Fall 2019 Map
Parking Permit Price Increase Schedule Handout
FY2017-2018 Draft Annual Budget Rate Sheet