

Lost or Stolen Permit / Bus Pass Report

Check the appropriate box:

REPLACEMENT COST - \$70

- Annual base lot/business alternate/carpool/
Flex/disabled/park and ride permit
- Afternoon permit
- Department limited permit
- Department reserved permit
- Department restricted permit
- Department Service permit
- Vendor service permit
- Bicycle locker key

REPLACEMENT COST – PRO-RATED COST

- Motorcycle permit
- Moped permit
- Night permit

REPLACEMENT COST – \$0

- Government press permit

REPLACEMENT COST – FULL COST

- Temporary/monthly permit

REPLACEMENT COST – \$25

- Employee bus pass

ITEM WAS (Check the appropriate box):

- Lost
- Stolen - Police Case # _____
- Confiscated due to forgotten ID
- Other _____

I, _____, (PRINT NAME) agree to the following conditions. The information provided is truthful to the best of my knowledge. Submitting false information may result in cancellation of all UW Madison parking privileges.

- Permits or Bus passes reported as lost or stolen are not valid; if found they should be returned to Transportation Services.
- Vehicles parked on campus with a lost/stolen permit are subject to citation and towing
- All items reported as stolen must include reporting agency name and case number.
- Administrative fees must be paid by check, cash, or credit card at the time the replacement item is issued. Administrative fees cannot be paid through payroll deduction and cannot be pro-rated.
- Bus passes may be confiscated for the following reasons:
 - Bus pass used by anyone other than the assigned user. Passes cannot be sold or transferred to another individual.
 - Not presenting a valid UW-Madison or UW- Hospital ID upon request.
 - Passes must be signed to be valid.
 - Bus passes are only valid while employed at UW-Madison or authorized affiliate.
- Bus passes confiscated due to improper use will not be replaced.

Signature

Date

UNIVERSITY ID# (UW Permit Holder's)	DEPARTMENT OR AGENCY (Dept or Vendor Permit)
UW PERMIT HOLDER'S NAME	DATE OF THEFT/POLICE REPORT INFORMATION
ITEM NUMBER REPORTED AS LOST/STOLEN	REPLACEMENT FEE COLLECTED (IF DUE)
REPLACEMENT ITEM NUMBER	TS COST CENTER # FOR REPLACEMENT PERMIT
CUSTOMER ACCOUNT NUMBER	CUSTOMER SERVICE REPRESENTATIVE